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## Logistical Information:

### Multi Country Support Programme to Strengthen Climate Information systems in Africa (CIRDA)

#### Creating Value Added Weather and Climate Services through Innovative Public Private Partnerships

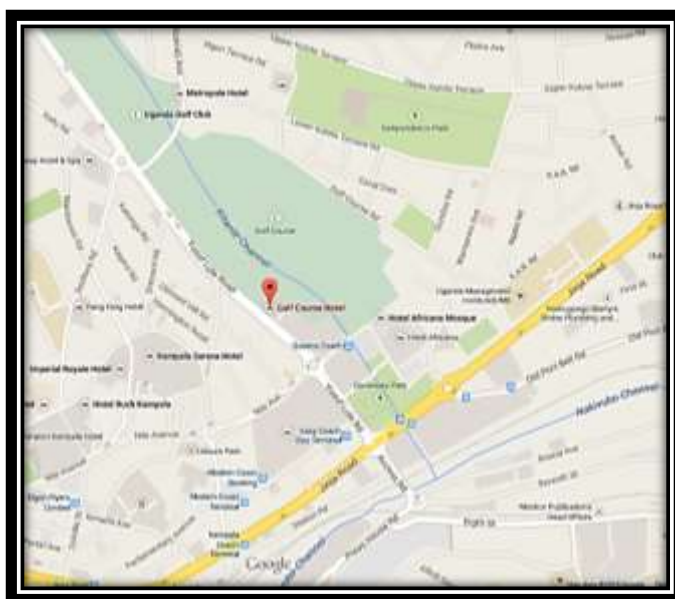
**DATES:** 3-5 March, 2015

**VENUE:** Golf Course Hotel in Kampala, Uganda

Plot 64-86, Yusuf Lule Road,  
P.O. Box 22774, Kampala, Uganda.  
Tel: +256 414 563 500, +256 312 302 280,  
+256 312 265 490/1/2  
Contact person is Sylvia Kahunde

The Golf Course Hotel will serve as a main venue to the workshop. The hotel is located at a 45 minute drive from Entebbe International Airport and only 5 minutes from the Kampala city center. Transport from the airport to the hotel is available and must be arranged personally by each workshop participant when reserving their hotel room.

Wireless internet will be available throughout the hotel.



#### Meeting dates and time

The meeting will run from 3 to 5 March, and will start at 9:00AM and continue through to approximately 6:00PM each day, with regular breaks for coffee / tea and lunch provided for all workshop participants at the hotel. Simultaneous interpretation French/English will be available throughout the meeting.

#### Reception

A welcome reception will be hosted by UNDP on Monday, 2 March, at 6:00 pm in the hotel.

#### Financial support

Travel arrangements to Kampala have been organized through each sponsored participant's UNDP Country Office. Please note that it is important to hold on to air ticket stubs (boarding passes) as they must be presented to UNDP as proof of travel.

Since lunch is provided by the organizers, the DSA will be at a reduced rate of \$198/night upon your arrival to Kampala and up to 6 March 2014. Please note that a signed F-10 Expense Claim will be required by all UNDP funded participants. The form should include supporting documentation: proof for ticket purchase (if applicable), all boarding passes for all legs of travel, visa receipts, if any.



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## **VISAS**

Visas are required for all visitors to Uganda with the exception of nationals from: East African Community (EAC), Angola, Comoros, Eritrea, Malawi, Mauritius, Madagascar, Seychelles, Swaziland, Zambia, Zimbabwe, Antigua, Bahamas, Barbados, Belize, Fiji, Gambia, Grenada, Jamaica, Lesotho, Malta, Sierra Leone, Singapore, Solomon Islands, St. Vincent & The Grenadines, Tonga, Vanuatu and Cyprus.

Visas can be attained at Ugandan diplomatic missions as well as upon arrival in to Entebbe International Airport. A visa fee of USD 50 is required for a single entry tourist visa and USD 100 for an annual multiple entry visa. Visa fees must be paid in cash. Uganda also requires that all visitors show a record of yellow fever immunization upon entry.

**Participants are required to arrange their own visas and immunization.**

For further information about visas, please visit the website of the Uganda Ministry of Internal Affairs (<http://www.immigration.go.ug/page/requirements-entry-uganda>).

## **HOTEL OPTIONS, RATES & RESERVATIONS**

As Kampala is known for its heavy traffic, the organizers highly recommend all participants to arrange their bookings at the Golf Course Hotel. UNDP has established a reduced rate with the Golf Course Hotel of UGX 443,400 (approximately USD155) a night for all workshop participants. When making a reservation, please cite the booking code: UNDP.

**All participants are responsible for making their own reservations and for making room payments directly to the hotel.** Hotel reservations can be made at the following email [reservation@golfcoursehotel.com](mailto:reservation@golfcoursehotel.com).

For participants who may wish to stay in other Hotels, a list of UNDP approved hotels is also attached for your ease of booking.

## **TRANSPORTATION:**

When coming to Kampala by air, you will actually arrive in the town of Entebbe, 35km southwest of Kampala and 45 minutes from the Golf Course Hotel. Most large hotels offer a pick-up and drop-off service upon request, as is the case of the Golf Course Hotel. The shuttle service for Golf Course Hotel has a cost of USD 24 (one-way) and should be made upon booking. Please coordinate your airport pick-up with the hotel you are lodging.

You can also arrive from Entebbe to Kampala via the following modes of transportation:

Scheduled Airport Shuttle Service – The shuttle Airport Express has an approximate cost of UGX30,000 (USD13) one way to Kampala. The shuttle will drop you off at Garden City Shopping Mall, centrally located in Kampala and located next door to the Golf Course Hotel. You can catch a taxi ride from the mall at any time or arrange to be picked up. The shuttle staff will also arrange a door-to-door service for you. Bookings can be made online at the Entebbe Airport Express website (<http://www.entebbeairportexpress.com/booking/4587282792>).

Taxi: A private service taxi from the airport to the Kampala city centre should have an approximate cost of UGX 70,000 (USD30) one way.

## **KAMPALA**

Kampala is the capital city of Uganda and is also the largest city in the country. It has a population of around 2.5 million people. Kampala is located in the South Central part of Uganda relatively close to the shores of Lake Victoria. It is a lively city with a long history. The city sits on several hills, each housing an important government or religious building.



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Kasubi Hill is the home of the Kasubi Tombs, a sacred burial ground of Buganda Kings and UNESCO World Heritage Site. Nakasero Hill is where the administrative centre lies along with the location of the most hotels in the city .

#### **CLIMATE**

Kampala has tropical rainforest climate that features two annual wet seasons. There is a long rainy season from August to December and a short rainy season from February to June. The shorter rainy season sees substantially heavier rainfall per month, with April typically seeing the heaviest amount of precipitation.

During the month of March temperatures stand between 28.7 degrees Celsius and 18.2 degrees with an average temperature of 22.6 degrees.

#### **TIME**

Kampala falls under the East Africa Time Zone (EAT) which is three hours ahead of Greenwich Mean Time (+3 hours GMT).

#### **LANGUAGE**

English and Swahili are the official languages of Uganda although Luganda is also widely spoken throughout the country.

#### **ELECTRICITY**

Electricity supply in Uganda is 220-240 volts, 50 Hz. It uses the UK non-grounded power plug.



#### **CURRENCY BANKING**

The Uganda Shilling is the official currency of Uganda (UGX). One USD is equal to UGX 2,870. One can exchange money at many authorized foreign exchange dealers and bureaux de change. If you are travelling with USD, please note that only bills issued after 2003 will be accepted.

Most banks have ATMs, however be advised that **these only accept VISA cards**. If you have a VISA ATM card then there is a wide network of ATMs that will give you money and at better rates than from the bureaux de changes. If paying with a credit card, note that **most establishments only accept VISA cards**. Please make sure to use your card only in reputable establishments in order to avoid credit card fraud.

Barclays Bank and Stanbic are the only banks in Uganda that take Master Card debit cards. These, however may charge a large processing fee.

#### **SAFETY AND SECURITY**

Kampala City is generally a safe place to live in, with adequate security for its occupants. For reasons of road safety and security you should avoid travelling outside of the main towns after dark, except on the road between Kampala and Entebbe International Airport. Beware of petty crimes such as pick pocketing, purse snatching, and thefts of electronic equipment including lap-tops.

#### **TELEPHONE COUNTRY/CITY CODES**

Country code: 256 The area code for Kampala is: 41