

## Summary

The Inception Workshop for the Japan-Caribbean Climate Change Partnership (J-CCCP), was held on 26 and 27 January, 2016 and was officially launched on 28 January. The second Board Meeting was also held on 28 January. The PMU has started discussions with various development partners for possible partnerships to implement some of the activities. Such development partners include CCCCC, UNFCCC, Carbon War Room, NAP Global Network, JICA as well as UNDP global programmes such as Low Emission Capacity Building (LECB) Programme and NAP Global Support Programme. The PMU initiated consultation missions from March and visited St. Vincent and the Grenadines and Grenada. A detailed status of each Outcome is mentioned as follows:

## Outcome 1

### Scoping of Intended Activities

The PMU has discussed potential collaborations to implement activities under Outcome 1 with several UNDP counterparts and development partners, outlined below:

#### NAMA Training/Workshop

- The PMU is proposing to conduct NAMA training in Grenada, Guyana, St. Lucia, St. Vincent and the Grenadines and Suriname in June 2016 to kick off activities related to NAMA development, subject to confirmation from countries after in-country missions.
- The PMU is undertaking discussions with the UNDP global Low Emission Capacity Building (LECB) Programme to conduct joint basic NAMA trainings for 2 countries out the five beneficiary countries stated above, identified as having the greatest training needs in this area. The PMU is preparing the solicitation documents to facilitate the procurement of the facilitator to continue such training for the 3 remaining identified countries.
- UNFCCC and the PMU discussed potential of conducting joint regional or sub-regional NAMA training later in the year.

#### NAMA in Energy Sector

- The PMU discussed with Carbon War Room the possibility of developing NAMAs in the energy sector. Carbon War Room is an implementing partner of GEF/UNDP project “Ten Island Challenge” and they are currently working on a National Energy Transition Strategy for St. Lucia. They are planning to develop a similar strategy in Belize, Grenada and St. Vincent and the Grenadines.

#### NAP Training/Workshop

- The PMU is making preparations for the procurement of a facilitator to undertake NAP road map exercises for selected countries with possible partnership with the UNDP NAP Global Support Programme.
- The PMU is also proposing to conduct NAP training in Belize, Dominica, St. Lucia, St. Vincent and the Grenadines and Suriname, subject to confirmation from countries after in-country missions:

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## Belize: Potential Study on Producible Biogas and Renewable Energy from Biomass and Organic Waste

A Letter of Agreement was concluded between UNDP and Caribbean Community Climate Change Centre (CCCC) for preparation of a detailed scientific study for a Nationally Appropriate Mitigation Action (NAMA) in the waste-to-energy sector in Belize. The implementation is delayed by 2 months as CCCC had to re-tender for the bids to conduct the study. The contract with TNO – a Dutch company was signed 22nd January 2016 and the study officially started on 1st February 2016. The study is planned to end after 5.5 months in mid July 2016.

## Consultation Missions

The PMU visited to two countries (St. Vincent and the Grenadines and Grenada) to discuss the focus of interventions in each country. The below is the summary of interventions under Outcome 1.

### St. Vincent and the Grenadines:

It was agreed that a National Project Steering Committee (NPSC) would be set up to agree on the focus areas under Outcomes 1 and 2.

PMU and national stakeholders explored the possible synergies with the World Bank supported “Regional Disaster Vulnerability Reduction Project” which involves the development of a climate policy and action plan.

There is currently no formal coordination mechanism related to climate change. Steering committees are established on a project by project basis and each of these committees has a similar membership. Support in the establishment of a national climate change coordination mechanism would be one of the first activities under the NAP process in St. Vincent and the Grenadines.

A NAP in the agriculture sector and a NAMA in the transportation sector were identified as possible project interventions, subject to the approval by the NPSC.

### Grenada:

All decisions regarding the Outcome 1 activities will be made by the Ministry of Finance, Planning, Economic Development, Trade, Energy and Cooperatives and approved by the Permanent Secretary for the Ministry. The development of a NAMA for the Energy Sector has been articulated as priority for Grenada. The PMU will explore the possible partnership with Ten Island Challenge programme for the development of NAMA in the energy sector. The J-CCCP will also support the completion of the Second National Communication as the GHG inventory and the Vulnerability Assessment to be undertaken for the study will be instrumental for the development of the NAMA.

Consultations with the rest of the countries (Guyana, Suriname, Dominica, Belize, Jamaica and St. Lucia) will continue in April and May 2016.

## Outcome 2

### The Baseline Assessment

A new procurement process was undertaken for the Baseline Assessment, as the first process was not successful as only one of the bids received was fully responsive. Request for Information (RFI) was sent out in January 2016 in order to obtain market information. Request for Pre-Qualification was issued on 26 January 2016 and six companies out of eight companies were pre-qualified. The RFP and TOR were revised and republished on 7 March 2016. The submission deadline has been extended from 31 March to 13 April 2016.

### Dominica: Detailed Risk and Environmental Assessment of the 10 potential relocation sites

Following the passage of Tropical Storm Erika and the resultant devastation, the Government of the Commonwealth of Dominica (GoCD) identified several priority areas related to national post-disaster needs. These needs are primarily focused on the resettlement of various affected communities. Further, the GoCD with the support of the UNDP, has developed a Resettlement Strategy in which the principles of building back better and risk resilience take high precedence, as well as conducted a Social and Livelihoods Impact Assessment.

In consultation with the national partners, a Letter of Agreement was signed between the University of the West Indies and the UNDP to undertake detailed risk and environmental assessments of the 10 identified potential relocation sites. These assessments will seek to properly assess the climate change and natural hazard risk that new human settlements in these sites would have to deal with, in order to ensure the sites have low hazard exposure and/or propose risk mitigation and climate adaptation measures to encompass the resettlement project. It will also contribute to collection of data and information to support possible integration with other initiatives e.g. early warning systems relating to hydro-meteorological and geological hazards. Initial mission was deployed in early March 2016. A status report will be provided by the team in April.

### Consultation Missions

The PMU conducted visits to two countries (St. Vincent and the Grenadines and Grenada) to discuss the focus of interventions in each country. The below is the summary of interventions under Outcome 2.

#### St. Vincent and the Grenadines:

The NFP has collected a number of concept notes from various counterparts, where some common issues (such as rainwater harvesting and soil management) were addressed. It was suggested to develop a project where various stakeholders (including government agencies, development partners, and CBOs) jointly implement instead of proposing projects by individual organizations. Additionally, during the mission, information was provided on ongoing national initiatives and potential project activities that could be considered under Outcome 2. The information provided in the concept notes and during the mission will be used by the National Project Steering Committee (NPSC) to determine the priority areas of intervention and the mechanism by which proposals will be developed and submitted for review by the NPSC before subsequent submission to UNDP.

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## Grenada:

Discussions are ongoing with the National Coordinator for the GEF Small Grants Programme (SGP) in Grenada to use the SGP National Steering Committee as the framework to review all proposed pilot projects. This mechanism will review the submitted proposals before they are forwarded to the UNDP for final approval. A national consultation was undertaken during the mission with a number of stakeholders from various public and private sector organisations. During this consultation the participants identified the main gaps, needs for each of the focal areas, outlined the possible causes and proposed interventions to address them. The information distilled from the discussions at the consultation will be summarised in a report to be presented to the Permanent Secretary of the focal ministry in April 2016. Thereafter the recommendations of the report will be used to determine the priority areas for intervention in Grenada and to finalise the method by which project proposals will be received. It should be noted that consideration is being given to allocation a portion of the funds for the implementation of pilot communities through government initiatives and providing grants to NGOs/CBOs. A national call for proposals will be the likely mechanisms for requesting and receiving project proposals from NGOs and other community organisations.

## Outcome 3

### Communication Collateral

The PMU has developed communication collateral to raise awareness of the project and the benefits of the project activities throughout the region, which included information banners for each country, project briefs and branded folders. The PMU also procured a flag base which carries miniature flags for each of the project countries and the flag of the donor country.

### Project Launch

On 28 January, the project was officially launched in Barbados. This event featured remarks from Mr. Masatoshi Sato, Minister-Counsellor and Deputy Head of Mission, Embassy of Japan in the Republic of Trinidad and Tobago; Ms. Rebeca Arias, Director, UNDP Regional Bureau for Latin America and the Caribbean Regional Hub; Ms. Gloria Joseph, Permanent Secretary, Ministry of Planning, Economic Development & Investment, Dominica, with opening remarks and a welcome address from Mr. Stephen O'Malley, UNDP Resident Representative, Barbados and the Organisation of Eastern Caribbean States. The event was chaired by Ms. Chisa Mikami, Deputy Resident Representative, UNDP Barbados and the Organisation of Eastern Caribbean States while Ms. Yoko Ebisawa, J-CCCP's Project Manager gave an overview of the project.

The event was attended by 4 local media houses and received widespread coverage with nine print media houses publishing stories. UNDP country offices in Argentina, Barbados and the OECS, Jamaica, LAC and Suriname as well as UNDP Representative Office in Tokyo posted articles covering the project's launch on

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their websites. The launch was also highlighted via the social media accounts of several country offices and a few environmental websites.

### Social Media

The project has utilized the existing Facebook (UNDP Barbados and the OECS) and Twitter (@UNDPBarbados) accounts of the Barbados and the OECS sub-regional office, as their following is extensive and will give the widest reach. An Instagram account for J-CCCP has been set-up and is currently active (JapanCaribbeanPartnership).

### Development of Communication Strategy

J-CCCP's communication plan is currently under development. This will be further refined following the results of a knowledge, attitudes and practices/behaviour (KAPB) survey which will be conducted in each project country. The survey will inform the development of country-specific climate change campaigns. Procurement for consultants to conduct these surveys is underway and it is expected to be completed in April. The project is also exploring the establishment of a Long Term Agreement for multi-media services as it is anticipated that these services will be required frequently. Following the direction of the Procurement Unit, a Request for Information was issued; a Request for Proposals will be issued in the second quarter.

### Partnership Building

The PMU has discussed with various potential partners to undertake activities under Outcome 3 including the following:

- Side events for the Regional Coordinating Committee on Climate Change: the RCCCC has invited J-CCCP to host a one day seminar highlighting the project's work and facilitating the collaboration of the many organisations represented on the committee with the project. Additional partner agencies have also been invited to join the seminar which takes place on 29 April.
- NAP Global Network – discussed the possible collaboration for knowledge sharing among the region.
- JICA – discussed the possible collaboration for north-south cooperation through their new project on renewable energy and energy efficiency.
- Caribbean Renewable Energy Forum (CREF) – discussed an opportunity to chair a session related to NAMA in October 2016.

## Project Management

### Recruitment of National Focal Points (NFPs)

The remaining recruitment of the NFPs (Jamaica and Belize) is still underway. The recruitment process for Jamaica was re-commenced and it is expected that a National Focal Point will be on board by May 2015. In the interim, a Project Assistant was recruited for three months from 14 March in order to fill the gap during the absence of NFP.

### Inception Workshop

The workshop was held on 26-27 January, 2016 at Radisson Aquatica Resort in Barbados. 51 participants participated from eight Caribbean countries, including government officials, technical advisors, NGOs and development partners. Project information was provided and background information and the needs of each country with regards to Outcomes 1 and 2 of the project were discussed and presented on Day 1. Brainstorming for activities on Outcome 3 of the Project and discussion on the Annual Work Plans were undertaken on Day 2. Additionally, technical sessions of Nationally Appropriate Mitigation Actions (NAMAs) and National Adaptation Plans (NAPs) were provided virtually on Day 2.

### 1<sup>st</sup> Meeting of the Technical Advisory Group (TAG)

The inaugural meeting of the Technical Advisory Group for the Japan-Caribbean Climate Change Partnership (J-CCCP) project was convened during the Inception Workshop in January, 2016. In this meeting the TOR, Results Framework, templates and other key documents were reviewed. The revisions discussed are currently being completed and a meeting will be held to follow-up on this feedback. Next TAG meeting (virtual) is tentatively scheduled for Jun 2016.

### 2<sup>nd</sup> Project Board Meeting

The second Project Board meeting was held on 28 January 2016. This meeting was chaired by Mr. Stephen O'Malley, Resident Representative of UNDP Barbados and the OECS, and attended by the Minister-Counsellor at the Embassy of Japan, Mr Masatoshi Sato, Director, UNDP Regional Hub, Regional Bureau for Latin America and the Caribbean, Ms. Rebeca Arias, and representatives from eight beneficiary countries and representatives from the OECS Commission. The participants discussed the project progress, the outcomes of the recently concluded Inception Workshop and the proposed Regional Annual Work Plan for 2016. The summary of the main points from the PB meeting are as follows:

- Project will consider the suggested approach of focusing on either NAPs or NAMAs in each country to implement Outcome 1 using the allocated time and resources.
- The TOR for the baseline assessment will be shared with the Project Board members for them to indicate available information and tasks which can be completed locally, then finalise the scope of work to be undertaken by the consultants in each country.

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- It was agreed to include indicative activities outlining opportunities to share experience among the region.
- Budget and timelines will be suggested by PMU based on the information collected from consultations with the national partners.
- The suggested one year extension will require further discussion with the Government of Japan.

## Key milestones

	Apr	May	Jun
<b>Outcome 1 and 2</b>			
In-Country Consultation and Finalize National Work Plan			
Guyana, Dominica, Suriname and St. Lucia			
Jamaica and Belize			
Baseline Assessment			
Evaluation of RFP			
Commencement of Work (until Aug 2016)			
<b>Outcome 1</b>			
NAMA training			
Belize: Potential study of energy to waste (until Jul 2016)			
<b>Outcome 2</b>			
Dominica: Risk and environmental assessment for relocation sites (until Jun 2016)			
Submission of Pilot Project Proposal			
<b>Outcome 3</b>			
Commencement of KAPB Study			
Grenada, Jamaica, St. Lucia and Suriname			
Belize, Dominica, Guyana and St. Vincent and the Grenadines			
Side Event of Regional Coordinating Committee on Climate Change			
<b>Project Management</b>			
In-Country Launch			
Suriname and Dominica			
St. Lucia			
Belize and Jamaica			
Revision of the National AWP			
Revision of the Regional AWP			
2 <sup>nd</sup> TAG Meeting			